

Customer Registration Sheet

Industry: _____(the customer fills in a numeric code from the list) **Customer number:** _____(assigned by Messer)

101	Chemistry	304	Railway technology	602	Scrap and waste recycling	805	Printing and varnishing	815	Meals and accommodation
102	Petrochemistry	305	Aeronautics and astronautics	603	Energy production	806	Textile and leather	816	Trading
103	Pharmacy	306	Industrial production and mechanics	603	Water supply	807	Universities and research	817	Real estate
104	Rubber and plastics	307	Workshops	701	Hospitals and doctors' offices	808	City and its industries	818	Cleaning and security service
201	Steel, iron and metallurgy	401	Electrical engineering and electronics	702	Home care	809	Private customers	819	Other services
202	Non-ferrous metals	402	Semiconductors	703	Doctors, paramedics and others	810	Handmade products	820	Military and defence
203	Glass and ceramics	501	Food and tobacco	801	Agriculture and forestry	811	Other	821	IT services
301	Engineering and factories	502	Beverages	802	Construction	812	Laboratories	822	NGOs/associations
302	Automotive industry	503	Refrigerated logistics	803	Mining, oil and gas	813	Financial services	823	Wood processing
303	Shipyards	601	Waterworks, sewage treatment plants	804	Pulp and paper	814	Travel and leisure	902	Dealers and shops
								904	Dry ice producer

ENTREPRENEUR:

Business name: _____ Tax Reg. No/VAT Reg. No: _____

Registered office/place of business: _____ District _____

ID No: _____ Bank name: _____ IBAN: _____

E-mail: _____ Tel: _____

Legal entity - extract from the Commercial Register - registered in the Commercial Register _____ of the court _____, Section: _____, Insert No _____ / _____

represented by/person acting on behalf of the entrepreneur:

(in case the signatory is not a statutory body (see the extract from the Commercial Register), it is necessary to provide a power of attorney/authorization granted by the statutory body to the signatory!)

Natural person authorized to do business (sole trader) - Trade License - registered in the Trade Register of the District Office in _____, Register number _____

(in case the signatory is not a sole trader, it is necessary to provide a power of attorney/authorization granted by the sole trader to the signatory!)

NON-ENTREPRENEUR:

Title, name, surname: _____ ID card number: _____

Permanent address: _____ District _____

Date of birth: _____ Bank name: _____ IBAN: _____

E-mail: _____ Tel: _____

(hereinafter referred to as the "Customer")

The contractual relationship between the Customer and Messer Tatragas, spol. s r.o., with its registered office at: Chalupkova 9, 819 44 Bratislava, Company ID: 00 685 852, registered in the Commercial Register of the Municipal Court of Bratislava III, Section: 278/B (hereinafter referred to as the "Company" or the "Controller"), is governed by the General Terms and Conditions of Messer Tatragas, spol. s r.o. (hereinafter referred to as "GTC").

The Customer confirms that he/she agrees with the GTC which may be found on the second page of this Registration Sheet, has read them in their entirety and undertakes to comply with them.

The Company reserves the right to change the GTC. The Customer will have an opportunity to get acquainted with a new version of the GTC when collecting goods/items after the GTC have changed. The GTC are included in each receipt/delivery note. Therefore, by collecting goods/items after the GTC have changed, the Customer agrees with the new version of the GTC.

If the Customer collects medicines, he/she is obliged to notify Messer Tatragas, spol. s r.o. without undue delay of (i) any expiry of the authorisation to handle medicines granted to the Customer in accordance with the relevant legislation, and (ii) any facts that affect the Customer's authorisation to handle medicines.

Attachments: Power of attorney to represent the Customer, or authorization

If medicines are to be supplied to the Customer, one of the following documents shall be attached:

- establishment document of the health care facility (permission to provide health care), in the case of a healthcare provider, or
- prescription or prescription confirmation from a doctor, in the case of a patient.

Registration of electronic invoicing (mandatory field) according to the relevant clause of GTC:

Recipients of electronic invoice(s):



Name _____ E-mail _____ Tel _____

Name _____ E-mail _____ Tel _____

Name _____ E-mail _____ Tel _____

If you have any questions about electronic invoicing, please call us on 02/502 54 460 or 02/502 54 455.

The email address provided above for the purpose of sending electronic invoices shall also be used for the purpose of sending electronic delivery notes, unless the Customer provides a different email address for the purpose of sending electronic delivery notes in the following section (email contact for sending electronic delivery notes and other documents).

E-mail contact for sending electronic delivery notes and other electronic documents:



Name _____ E-mail _____

Name _____ E-mail _____

If you have any questions about electronic delivery notes, please contact us at 0850111221.

Before filling in the Registration Sheet, please read the information below about the terms and conditions for processing personal data.

The company as the Controller notifies the following to the data subjects, i.e. the Customer (natural person) listed in the Customer Registration Sheet (hereinafter referred to as the "**Customer**") and/or the person acting on behalf of the Customer as his/her statutory body or a member of his/her statutory body, or a person acting on behalf of the Customer on the basis of a power of attorney or authorisation (hereinafter also referred to collectively as the "**Authorised/Entrusted Person**") and the Customer's contact person for sending electronic invoices, electronic delivery notes or other electronic documents (hereinafter referred to as the "**Contact Person**"):

1. identification data of the Controller: Messer Tatragas, spol. s r.o., with its registered office at: Chalupkova 9, 819 44 Bratislava, Company ID: 00 685 852, registered in the Commercial Register of the Municipal Court of Bratislava III, Section: Sro, Insert No 278/B;
2. contact details of the Controller:
Tel +421 2 502 54 111, e-mail: *privacy.sk@messengergroup.com*
contact details of the data protection officer: *zodpovednaosoba.sk@messengergroup.com*
3. scope of personal data: personal data provided in this form and in the attached documents (power of attorney, authorisation, Trade License, etc.);
4. purposes of processing personal data:
 - **carrying out activities and measures leading to conclusion of a contractual relationship, including the registration of the Customer**
We process the personal data of the Customer (natural person) during registration because it is necessary to carry out pre-contractual measures at the request of the data subject (pre-contractual relations).

Provision of personal data is necessary for concluding a contract with the data subject. If the data subject refuses to provide data in the Registration Form, it is not possible to conclude a contractual relationship with him/her.

- **exercising the rights and obligations under the contractual relationship**
We process the personal data of customers (natural persons) because it is necessary for the performance of the contract concluded with the data subject (contractual relations).
Provision of personal data is necessary for the performance of the contract (any failure to provide it would prevent the performance of the contract).
- **valid conclusion and performance of contractual relations**
We process the personal data of authorised/entrusted persons on the legal basis of the legitimate interest pursued by us to *ensure valid conclusion of contracts and their effective performance*. If the data subject refuses to provide data for this purpose, this may prevent the conclusion and performance of the contractual relationship with the Customer.
- **bookkeeping, processing of accounting and tax documents, invoicing and cash register record-keeping**
For this purpose, we process the data of customers (natural persons) and authorised/entrusted persons, as this is necessary to fulfil the legal obligation of the Controller, in particular within the meaning of the Act No 431/2002 Coll. on accounting, as amended, and the Act No 595/2003 Coll. on income tax, as amended. Providing data for this purpose is a legal requirement.
- **audit and certification in accordance with generally binding legislation (the Medicines Act)**
For this purpose, we process the personal data of customers (natural persons) and

authorised/entrusted persons, as this is necessary to fulfil the legal obligation of the Controller, in particular within the meaning of the Act No 362/2011 Coll. on medicinal products and medical devices and on amendments and supplements to certain acts, as amended. Providing data for this purpose is a legal requirement.

- **increasing the functionality and quality of the management system by introducing ISO international standards (quality management system, environmental management system, food safety management system)**

We process the data of customers (natural persons) and authorised/entrusted persons for this purpose on the legal basis of the legitimate interest pursued by us *to improve the functionality and quality of the Controller's management system by introducing a quality management system, an environmental management system and a food management system.*

- **business communication**

We process the personal data of contact persons (name and surname, work position/function, link to the Customer and e-mail address, telephone number) on the basis of the legitimate interest pursued by us *to communicate with business partners in carrying out the business activities of the Controller.* We obtain the data from the Customer as the employer of the contact person.

- **registry purposes, including records of sent and received mail**

The documentation containing personal data is subsequently stored (and the data in it is processed for this purpose) by us as the originator of the registry in order to fulfil the obligations under the Act No 395/2002 Coll. on archives and registers and on amendments and supplements to certain acts, as amended, for the period of time determined by the Registry Plan.

5. data retention period:

We will retain personal data for as long as necessary to achieve the purpose which the personal data is processed for. Where personal data is processed as a part of the performance of the legal obligations of the Controller and a legal regulation specifies a retention period, we will retain the personal data and related documentation for the period required by the relevant legal regulation. The retention periods are set out in more detail below.

For the registration of the Customer in the framework of pre-contractual relations, we retain the data until the conclusion of a contract with the Customer (however, for a maximum of 1 year, if no contract is concluded).

We retain personal data for the duration of the contractual relationship with the Customer until the settlement of all rights and obligations under the contract; subsequently, we retain customer registration sheets (together with attachments) in accordance with the Registry Plan for a period of 10 years (from the end of the calendar year in which the file was closed).

For the purpose of bookkeeping, processing of accounting and tax documents, invoicing and cash register record-keeping, we retain personal data for 10 years (in accordance with the Accounting Act).

We retain the data of contact persons processed for the purpose of business communication until the end of the contractual relationship with the Customer.

Data in the records of sent and received mail is retained for up to 5 years (from the end of the calendar year in which the mail was sent/received).

6. recipients whom the personal data of the data subject will be/are likely to be disclosed to or who will have/are expected to have access to the personal data of the data subject: (i) Messer SE & Co. KGaA with its registered office at: Messer Platz 1, 658 12 Bad Soden am Taunus, Germany, which operates the server that the data is stored on, (ii) person who performs the digitisation/scanning of the delivery notes, (iii) person who enforces the rights or performs the obligations of the Controller under contractual cooperation, (iv) persons who carry out the sale of goods and provision of services in the name and on behalf of the Controller (agents), (v) auditor, (vi) provider of electronic signature services (DocuSign), and (vii) a provider of server hosting services (operation of a dedicated server at the premises of the service provider and related technical support), (viii) provider of communication services, (ix) person who carries out the transport of goods or other things to the Customer, (x) person whom a claim of the Controller against the Customer might be assigned to in the future.

In connection with the use of the electronic signature service (DocuSign), data is transferred to the USA and other third countries to companies in the DocuSign group. The service provider uses approved binding internal rules for transfer, which can be found here:

<https://www.docusign.com/trust/privacy/bcrp-privacy-code>

In connection with the provision of communication services and software products by Microsoft Corporation, data is transferred to third countries (USA), data is transferred to the United States of America (USA) in accordance with European Commission Decision 2000/518/EC of 10 July 2023 on the adequate protection of personal data relating to the EU-US Privacy Shield on the basis of Article 45 of the General Data Protection Regulation (EU-US Privacy Shield). Microsoft Corporation has certified to participate in the Privacy Shield.

7. Personal data is not going to be used for automated individual decision-making or profiling.
8. If you wish to exercise your rights in relation to the processing of your personal data, please contact the data protection officer or the Controller in person or in writing via the contact e-mail or by post to the address of the Controller's registered office.

If we process your personal data on the **legal basis of legitimate interests pursued by us** (Article 6 (1) (f) of GDPR), you have the **right to object at any time** to the processing of your personal data on grounds relating to your particular situation. **Objections to processing** may be made in person or sent in writing to the address of the Controller's registered office or by e-mail to privacy.sk@messengergroup.com or by e-mail to the data protection officer.

9. Data subjects have the following rights:

- **The right of access to personal data pursuant to Article 15 of GDPR:**

The data subject shall have the right to obtain confirmation that the Controller processes personal data concerning him/her. The data subject has the right to obtain access to his/her personal data (the right to be provided with a copy of the personal data held by the Controller about the data subject) and information about how the Controller processes it, to the extent provided for in Article 15 of GDPR.

- **The right to rectification of personal data pursuant to Article 16 of GDPR:**

The data subject shall have the right to have personal data concerning him/her rectified, if it is incorrect, or to have it completed, if it is incomplete. The Controller shall comply with the request for rectification or completion of personal data without undue delay.

- **The right to erasure (the right to be "forgotten") under Article 17 of GDPR:**

The data subject shall have the right to obtain from the Controller the erasure of personal data concerning him/her without undue delay under the conditions set out in Article 17 of GDPR (*e.g. if the personal data obtained about him/her by the Controller are no longer necessary for the purposes for which they were collected or otherwise processed, or the personal data have been unlawfully processed*). This right of the data subject shall be assessed by the Controller in the light of all the relevant circumstances in accordance with Article 17 of GDPR (*the Controller will not comply with the request, e.g. if data processing is necessary for example to comply with a legal obligation of the Controller or to prove, exercise or defend legal claims*).

- **The right to restriction of the processing of personal data pursuant to Article 18 of GDPR:**

The data subject shall have the right to obtain from the Controller restriction of processing of his/her personal data where one of the cases referred to in Article 18 of GDPR applies (*e.g. where the data subject contests the accuracy of the personal data during the period for verifying their accuracy or where the Controller no longer needs the personal data for the purposes of the processing, but they are required by the data subject for the establishment, exercise or defence of legal claims*).

Where processing has been restricted in accordance with Article 18 (1) of GDPR, such personal data shall, with the exception of storage, only be processed: a) with the data subject's consent; or b) for the establishment, exercise or defence of legal claims; or c) for the protection of the rights of another natural or legal person; or d) for reasons of important public interest of the Union or of a Member State.

- **The right to the portability of personal data pursuant to Article 20 of GDPR:**

Where the processing is based *on consent or on a contract and is carried out by automated means*, the data subject shall have the right to obtain his/her personal data which he/she has provided to the Controller in a structured, commonly used and machine-readable format and shall have the right to transmit those data to another controller. As far as technically feasible, he/she shall have the right to have the data transmitted directly from one controller to another.

- **The right to object pursuant to Article 21 of GDPR:**

If the processing is based on *legitimate interests* (Article 6 (1) (f) of GDPR), the data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him/her. In such case, the Controller may no longer process the personal data unless the Controller demonstrates indisputable legitimate grounds which outnumber the interests, rights and freedoms of the data subject, or reasons to prove, exercise or defend legal claims.

- **The right to bring proceedings regarding data protection**

The data subject may at any time bring proceedings concerning the processing of personal data to the supervisory authority, i.e. the Office for Personal Data Protection of the Slovak Republic, Námestie 1. Mája 18, 811 06 Bratislava, tel.: +421 2 3231 3214, www.dataprotection.gov.sk

In _____, on _____ Customer's signature: _____

(legible name and surname of the signatory as well as his/her function)